## 13. Appendix 1:

Flowchart to show the Education, Health & Care Plan Process.

• If panel agree that an EHCP is required, a draft plan is written and sent out to parents, school and all other professionals invovied who must reply to say whether they agree with the plan • if the local authoirty agree with the parents preferred educational setting, a letter is sent to the setting to make a request for a placement and to recieve permission in order to name the An annual review is held each year to review the child's needs and the support that is required. This is then sent off to the local authority to be updated. Once alterations or corrections have be made and the eduational setting has been agreed a final copy of the EMCP is sent out to everyone. Parents have 15 days to respond to the draft plan and to name the school that they would prefer their child to attend. If accepted, another letter is sent out to all professionals invloyed and more detailed information is gathered. school on a Final Education, Health and Care Plan. The school have 15 days to respond to this consultation A decision is then made as to whether the request is accepted and an assessment is to be conducted. The local authority sends out an initial letter to all professionals invovied to gather basic information. An assessment will be completed by the educational psychologist.
This is then taken to panel where it is decided if an EMCP should be granted. and/or whether any alternations or corrections need to be made. School or parents make a request for an EMC needs assessment.